



---

## Regular Meeting of Council Agenda

---

**Tuesday, August 11<sup>th</sup> 2018 @ 5:00 PM**  
Beverage Forum, Acadia University

---

1. Call To Order

2. Roll Call

3. Adoption of Agenda (Additions/Deletions)

4. Declarations of Conflict of Interest(s)

5. Question Period

6. Adoption of Minutes of Previous Meeting(s) (except Minutes of Closed Session(s))

a) Special Meeting of Council – Wednesday, August 8th, 2018..... (4-28)

7. Presentations/Delegations

8. Matters Tabled/Deferred/Unfinished Business

9. Reports to Council

a) Formal By-Election Plan 2018

10. Committee Reports and Minutes

**11. Notice of Motions**

**12. New Business**

- a) Repeal of Sub-Renewal Committee Appointments
- b) Occupational Health and Safety Committee Appointment

**13. Announcements**

**14. Closed Session**

- a) Hiring of ASU Chief Returning Officer
- b) Acadia Pregnancy Support Center

**15. Confirmatory Resolution**

**Whereas** Subsection 4(b) of the A.S.U. Constitution, as amended, provides that the powers of the Acadia Students' Union are to be exercised by the Students' Representative Council; and

**Whereas** it is deemed expedient that the proceedings of the Students' Representative Council at this meeting be confirmed and adopted by resolution;

**Therefore Be It Resolved That** the Students' Representative Council of the Acadia Students' Union enacts as follows:

1. **That** the action of the Council at its meeting held on the 10th day of September, 2018 at 5:00 PM in respect to the recommendation contained in any reports and in respect to each motion, resolution and other action passed and taken by the Council at its said meeting is hereby adopted and confirmed;
2. **That** the Chairperson and the proper officers of the Union are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and to execute all documents as may be necessary in that behalf.

## 16. Adjournment

**Full Distribution:** General Membership, the Chair's Office, President, VP Academic and External, VP Finance and Operations, VP Events and Promotions, VP Student Life, Student Board of Governors Representative, Arts Senator, Science Senator, Professional Studies Senator, Graduate Studies Senator, Theology Senator, Equity Officer, Community Relations Officer, Sustainability Officer, First Year Officer, Four (4) Councillors, Faculty Representative, Administration Representative, Acadia Board of Governors Representative

The agenda is made available outside the Chair's Office in Room 613 of the Old Students' Union

Building (OldSUB) and on the Union's Website at <http://theasu.ca/who-we-are/asu-documents/>.

Persons wishing to receive a print copy of any item on the agenda or the agenda itself by email, fax, or picked up by hand may request a copy by contacting the Chair's Office at [asu.chairperson@acadiu.ca](mailto:asu.chairperson@acadiu.ca). The Agenda and Agenda items will be prepared in an accessible format upon request



PRESENT	ABSENT
<p><b>Molly Anderson</b>, Chairperson  <b>Evan Shergold</b>, Deputy Chairperson</p> <p><b>George Philp</b>, President  <b>Jared Craig</b>, VP Finance &amp; Operations  <b>Kyle Vandertoorn</b>, VP Student Life  <b>Gabrielle Bailey</b>, VP Events &amp; Promotions</p> <p><b>Sebastian Farkas</b>, Councillor  <b>Dana Lawless</b>, Councillor</p> <p><b>Katie Winters</b>, Arts Senator  <b>Zachary Goldsmith</b>, Theology Senator</p> <p><b>Hannah Machat</b>, Sustainability Officer  <b>Gordon McLaughlin</b>, Community Relations Officer</p>	<p><b>Makenzie Branch</b>, VP Academic &amp; External</p> <p><b>Alyssa Hall</b>, Councillor  <b>Christopher Vanderburgh</b>, Councillor  <b>Makenzie Jarvin</b>, Science Senator  <b>Amar Randawha</b>, Professional Studies Senator</p> <p><b>Dahlia Chahine</b>, Student Board of Governors Rep</p> <p><b>Anna Kieft</b>, Faculty Representative</p> <p><b>Vacant</b>, Graduate Studies Senator  <b>Vacant</b>, Equity Officer  <b>Vacant</b>, First Year Officer  <b>Vacant</b>, Administrative Representative  <b>Vacant</b>, Board of Governors Rep</p>

ALSO PRESENT
Empty table body

1. Call to Order

The Chairperson called the Special Meeting of Council to order at 6:37 PM, welcomed those present, and noted that the meeting had been called to provide an update and review of the 2018 Summer Goals and progress thus so far.

**2. Roll Call**

Molly Anderson, Chairperson, called the roll, with all SRC Members being present, except Makenzie Branch (VP Academic & External), Alyssa Hall (Councillor), Christopher Vanderburgh (Councillor), Mackenzie Jarvin (Science Senator), Amar Randawha (Professional Studies Senator), Dahlia Chahine (Student Board of Governors Rep), and Anna Kieffe (Faculty Representative).

**3. Approval of Agenda (Additions/Deletions)**

Resolution No. 199-18

Moved by: Katie Winters, Arts Senator  
Seconded by: Dana Lawless, Councillor

**Be It Resolved That** the Agenda for the Regular Meeting of the Students' Representative Council dated Wednesday, August 8<sup>th</sup>, 2018 be adopted.

Resolution CARRIED

**4. Declarations of Conflict of Interest(s)**

None

**5. Question Period**

Sebastian Farkas, Councillor, requested clarification of the appointment process for the position of Theology Senator.

Zachary Goldsmith, Theology Senator, replied that the Divinity College carries out its own external electoral process.

George Philp, President, states that the position of Graduate Studies Senator follows a similar electoral process.

Zachary Goldsmith, Theology Senator, inquires about meeting etiquette being a newly appointed member to the SRC.

Molly Anderson, Chairperson, provides a brief overview of meeting etiquette.

**6. Adoption of Minutes of Previous Meeting(s) (except Minutes of Closed Session(s))**

- a) Regular Meeting of Council – Tuesday April 10<sup>th</sup>, 2018..... (4-28)

Resolution No. 200 -18

Moved by: George Philp, President

Seconded by: Sebastian Farkas, Councillor

**That Council** defer the approval of the Minutes of the Regular Meeting of Council, held Tuesday, April 3<sup>rd</sup>, 2018, to a later Meeting of Council.

Resolution CARRIED

**7. Presentations/Delegations**

None

**8. Matters Tabled/Deferred/Unfinished Business**

- a. Minutes of the Regular Meeting of Council, held Tuesday, April 3<sup>rd</sup>, 2018

**9. Reports to Council**

- a. Cheaton Cup 2019 Update

George Philp, President, provided a brief update regarding Cheaton Cup 2019, and warned the council to expect changes to its standing structure.

**10. Committee Reports and Minutes**

None

**11. Notice of Motions**

- a) Notice of repeal of Sub Renewal Committee Appointments

**12. Correspondence and Petitions**

None

**13. New Business**

a) **Executive and Chairperson goals Update**

i) President

George Philp, President, provided an update of his 2018 Summer Goals

Topics mentioned include: The development of strong relationships with stakeholders of the university through the Canadian Alliance of Student Associates (CASA) and Students of Nova Scotia (SNS); His work with Counselling Services, Food Services, and further enhancements to Medical Services; His work to enhance communication within the Students' Representative Council; Projects that have been underway such as the ASU Building Lease, ASU By-laws, and the Stand Alone Policy on Sexual Assault; and his success in the areas of self-care and team support.

ii) VP Academic and External

George Philp, President, provided an update of Makenzie Branch's, VP Academic and External, 2018 Summer Goals

Topics mentioned include: Makenzie's significant role with the Canadian Alliance of Students Association (CASA); her extensive committee work, specifically with the Academic Appeals Committee; her meeting with all deans and department heads to discuss further supporting students; her clearly established personal goals and team goals; and her progress regarding Acadia University's substance abuse policy.

iii) VP Events and Promotions

Gabrielle Bailey, VP Events & Promotions, provided an update of her 2018 Summer Goals

Topics mentioned include: Her collaborative efforts with different groups and clubs on campus; her preparation for Welcome Week; her planning for Cheaton Cup; her efforts to enhance the ASU social media and website; progress of ASU Awareness Campaign; an her successful start to her position as VP Events & Promotions.

iv) VP Student Life

Kyle Vandertoorn, VP Student Life, provided an update on her 2018 Summer Goals

Topics mentioned include: The positive connections she has made with university staff and stakeholders; forming a healthy balance between her work and social life; the development of strong team relationships and dynamics between her and the other executives; her brainstorming of collaborative events between House Councils and Internal Organizations and encouraging a healthy rivalry between residences; Planning efforts for Welcome Week and Training Week; The promotion and increased accessibility

of Club Axtravaganza; her efforts to make House Cup a more prominent part of student life; and her plans to work with House Councils and Residence Assistants and to always be present on campus.

v) VP Finance and Operations

Jared Craig, VP Finance & Operations, provided an update of his 2018 Summer Goals

Topics mentioned include: His development of a financial cheat sheet; his creation of a pie chart showing how annual student union contributions are allocated; his clarification of both the Wellness Fund and Student Activities Fund; his formation of a healthy work-life balance; the exploration of volunteer opportunities within the Acadia Students' Union.

vi) Chairperson

Molly Anderson, Chairperson, provided an update of her 2018 Summer Goals

Topics mentioned included: her organization and facilitation of the summer meeting; her preparation of proper administrative procedures and conduct for meetings i.e., Roberts Rules of Order, minute interpretation, agenda documents, meeting procedure cheat sheet; her investigation into possibilities of a fall retreat; her research of the history of the ASU and readings of previous SRC minutes to inform future choices; her future goals to fill all committee seats and SRC positions; and her work reviewing the code of Conduct and how the operating procedures interact with Robert's Rules of Order.

b) **Tuition Consultation Agreement**

George Philp, President, provided an overview of the Tuition Consultation Agreement Project

He explained: The maximum a university can increase tuition is 6% annually in the province of Nova Scotia. The ASU has entered negotiations for a consistent form of consultation should increases arise in the future. The three main sections of this consultation agreement include: Tuition increases, Increases to Ancillary and Auxiliary Fees, and The Introduction of New Fees. This document is subject to the approval of the Acadia University Executive Board, Students Representative Council, and the Board of Governors. The ASU is satisfied with where this document currently stands.

c) **Memorandum of Understanding between The Province of Nova Scotia and Nova Scotia Universities**



George Philp, President, provided an overview of the Memorandum between The Province of Nova Scotia and Nova Scotia Universities

He explained: The province of Nova Scotia has an agreement with all universities within the province that sets out guidelines and caps on tuition and increases to operating grants. The current agreement is set to expire in March of 2019. Students of Nova Scotia (SNS) will be advocating on behalf of students for a 3% annual increase to operating grants over the next memorandum of understanding. Currently there is a 1% increase set in place. The ASU will also be asking that tuition increases be tied to the rate of inflation. There are currently no caps on the price of international student tuition and students from outside the province of Nova Scotia. We will be advocating for caps for all students across the board. A formal document will soon be released and this negotiation is ongoing.

d) **ASU By-law Revision**

George Philp, President, provided an overview of the ASU By-law Revision Project

He explained: There is nothing to report here. Our lawyer has received the notes from the by-law consultations. Drafts of those by-laws will be brought to council for review in the fall. We are satisfied with where the Election By-Laws document stands which needed the most work. They are completely new by-laws, and effectively reflect the values of our organization

e) **Student Union Building Renewal**

George Philp, President, provided an overview of the Student Union Building Renewal Project

The input and feedback collected over the summer from the Students' Representative Council, club presidents, and internal organizations has been compiled and taken to the Vice President of Advancement. This is a priority for the institution. The university is currently compiling a document that will be sent to donors, which will talk about our building and will be raising money for a renewed SUB. This will be a lengthy process. The university is entering into a comprehensive campaign called the Campaign for Acadia, which will be launched in the fall and will feature a number of projects, of which the SUB Renewal will be one.

f) **Acadia Food Services Contract**

George Philp, President, provided an overview of the Acadia Food Services Contract Project

He explained: Chartwells is the current operator of Food Services on campus. They are a private firm that has operated on campus for the previous 12 years without a competitive bidding process. The contract with Chartwells expires on June 30<sup>th</sup>, 2019. The university is considering a request for proposal process, which would enter Acadia University into a competitive bidding process for our Food Services contract. This would involve a wide student consultation process and feedback from students. We are in favour of that process, and feel strongly that without a competitive bidding process it will be impossible to know that we are getting the best deal for students in terms of quality of food and service, and price point. This is an ongoing process.

#### **14. Announcements**

Molly Anderson, Chairperson, announces the appointment of Zachary Goldsmith to the position of Theology Senator and welcomes him to the SRC.

George Philp, President announces that there is still a need for a Chief Returning Officer, and discusses the opportunity and process to apply.

Gabrielle Bailey, VP Events & Promotions, elaborates on the application process for the position of Chief Returning Officer.

Zachary Goldsmith inquires about the details and responsibilities the CRO will be expected to fulfill.

George Philp, President, briefly outlines the Chief Returning Officer positional duties and directs anyone interested to the Acadia Students' Union Website for further details.

Evan Shergold, Deputy Chairperson, asks about whether the Deputy Chairperson will automatically absorb the responsibilities of the Chief Returning Officer if the position is not filled in time.

George Philp, President, and Molly Anderson, Chairperson, clarify that the Deputy Chairperson will indeed absorb those responsibilities, and urge all SRC members to get the word out there to yield more applications for the position.

#### **15. Closed Session**

None

#### **16. Resolutions**

None

**17. Confirmatory Resolution**

Resolution No. 201-18

Moved by: George Philp, President

Seconded by: Gabrielle Bailey, VP Events & Promotions

**Whereas** Subsection 4(b) of the A.S.U. Constitution, as amended, provides that the powers of the Acadia Students' Union are to be exercised by the Students' Representative Council; and

**Whereas** it is deemed expedient that the proceedings of the Students' Representative Council at this meeting be confirmed and adopted by resolution;

**Therefore Be It Resolved That** the Students' Representative Council of the Acadia Students' Union enacts as follows:

1. **That** the action of the Council at its meeting held on the 8<sup>th</sup> day of August, 2018 at 6:30 PM in respect to the recommendation contained in any reports and in respect to each motion, resolution and other action passed and taken by the Council at its said meeting is hereby adopted and confirmed;
2. **That** the Chairperson and the proper officers of the Union are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and to execute all documents as may be necessary in that behalf.

Resolution CARRIED

**18. Adjournment**

Resolution No. 202-18

Moved by: Kyle Vandertoorn, VP Student Life

Seconded by: Jared Craig, VP Finance & Operations

**That** the Regular Meeting of Council dated Wednesday, August 8<sup>th</sup>, 2018 be adjourned at 7:40PM.

Resolution CARRIED



Dear Students' Representative Council:

I am writing to you to give you my outline plan for the upcoming Fall 2018 By-Election.

My goal for this By-Election is to try and ensure that the student body of Acadia will be informed of all the candidates, events and other ongoings during the election.

In this Fall By-Election, the following positions will be open for Acadia Students to run for: First Year Officer and Equity Officer, as well as any other positions that may fall vacant before the close of nominations. The nomination period will open on Tuesday, September 11<sup>th</sup>, 2018 and close 4 days later

on Friday, September 14<sup>th</sup>, 2018. A mandatory meeting will be held on the evening of Friday September 14<sup>th</sup>, 2018, for all those who wish to be candidates in the By-Election. At this meeting important information about this election will be dispersed.

Candidates will have the opportunity to submit a short write up to The Athenaeum and use Axe Radio, in accordance with the provisions of By-Law Three (Union Elections Act). I will talk with the Editor-In-Chief of The Athenaeum to work out a deadline to have the candidates submit the write-ups. If a candidate does not meet the deadline, their write-up will not be published. I will also talk with the Coordinator for Axe Radio to secure time on Axe Radio that will allow the candidates to go on to promote themselves and the By-Election.

It will be mandatory that all candidates participate in the All Candidates Debates that will be held on Monday, September 24<sup>th</sup>, 2018. I intend to discuss advertising and promoting ideas with the Vice President Events & Promotions, Gabrielle Bailey, in order to increase attendance. Also, I will be continuing the idea of live streaming the debates. This allows for an increase of people watching the debates and interacting with campaigns.

The voting period will take place over a two-day period starting at 8:30 AM on Thursday, September 27<sup>th</sup>, 2018 and closing at 4:00 PM on Friday, September 28<sup>th</sup>, 2018. Polling stations will be located in the Beveridge Arts Center, Huggins Science Hall, Patterson Hall, Students' Union Building, and Wheelock Dining Hall. Free candy will be available at each of the polling stations to encourage students to vote. Polling stations will have a large sign to be easily identifiable. I will work with Technology Services to develop the ballot and get the link so it can be given to the voting population of Acadia using different outlets. I will be looking to members of the Students' Representative Council (S.R.C.) to help with working at the polling stations during the voting period.

In terms of communications, I will be using all mainstream forms of Acadia Students' Union media outlets (i.e., pre-existing Facebook, Instagram and Twitter page accounts) to showcase election events, who the candidates are, what positions are open and promote voting, as well as a means of communication for the larger student body to contact us with questions. I will be contacting the Vice-President Events & Promotions, Gabrielle Bailey, to discuss posters and creating a Facebook event. In addition, I will speak with the VP Student Life, Kyle Vandertoorn, regarding the role of Senior Residence Assistants (SRAs) and House Councils in the promotion of the 2018 By-Election. I will also be ensuring emails are sent to the student body leading up to and including during the election period to encourage students to vote, nominate themselves, and promote election events.

From a communication stand point personally, I will be available on all social media fronts as well as email throughout the entire election. As well, I will make sure to have office hours available to all candidates, students and Students' Representative Council to ask any questions if they prefer to do it that way.

To ensure the election period runs smoothly, I will be counting on everyone's full participation in support of the election, including distribution of communications products, running election tables, and helping to promote the debate. In the interim, if you have any questions, or suggestions, feel free to contact me via email or social media accounts

Sincerely,

Evan Shergold  
Deputy Chairperson, Chief Returning Officer  
127846s@acadiau.ca