



Minutes of the Regular Meeting of SRC
 Tuesday, September 18th, 2018
 5:00 PM
 Beveridge Forum (Student Union Building)

PRESENT	ABSENT
<p>Molly Anderson, Chairperson Evan Shergold, Deputy Chairperson</p> <p>George Philp, President Makenzie Branch, VP Academic & External Jared Craig, VP Finance & Operations Kyle Vandertoorn, VP Student Life Gabrielle Bailey, VP Events & Promotions</p> <p>Sebastian Farkas, Councillor Dana Lawless, Councillor Alyssa Hall, Councillor Christopher Vanderburgh, Councillor</p> <p>Katie Winters, Arts Senator Zachary Goldsmith, Theology Senator Mackenzie Jarvin, Science Senator Sarah Dunn, Graduate Studies Senator</p> <p>Hannah Machat, Sustainability Officer Gordon McLaughlin, Community Relations Officer</p> <p>Dahlia Chahine, Student Board of Governors Rep</p>	<p>Anna Kieft, Faculty Representative</p> <p>Amar Randhawa, Professional Studies Senator</p> <p>Vacant, Equity Officer Vacant, First Year Officer Vacant, Administrative Representative Vacant, Board of Governors Rep</p>

ALSO PRESENT
<p>Oliver Jacob, member of The Ath Ailish Bergin, member of The Ath</p>

1. **Call To Order**

Molly Anderson, Chairperson, called the Regular Meeting of Council to order at 5:12PM and welcomed those present. The Chairperson opened the meeting with the following declaration, "I would like to begin by acknowledging that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People."

2. **Roll Call**

Molly Anderson, Chairperson, called the roll, with all SRC Members being present except Amar Randhawa, Professional Studies Senator

3. **Adoption of Agenda (Additions/Deletions)**

Resolution No. 212-18

Moved by: Dahlia Chahine, Student Board of Governors Rep

Seconded by: Makenzie Branch, VP Academic & External

Be It Resolved That the Agenda for the Regular Meeting of the Students' Representative Council dated Tuesday, September 18th, 2018 be adopted.

Resolution CARRIED

4. **Declarations of Conflict of Interest(s)**

None

5. **Question Period**

None

6. **Adoption of Minutes of Previous Meeting(s) (except Minutes of Closed Session(s))**

- a) Special Meeting of Council – Tuesday, Sept 11th, 2018.....
(14-22)

Resolution No. 213 -18

Moved by: George Philp, President

Seconded by: Gabrielle Bailey, VP Events & Promotions

That Council approve the Minutes of the Special Meeting of Council, held Tuesday, September 11th, 2018.

Resolution CARRIED

7. **Presentations/Delegations**

None

8. **Matters Tabled/Deferred/Unfinished Business**

a) Appointment to ASU Health and Safety Committee

Chairperson Anderson, reminded the group that she had emailed the description of this position and committee to the SRC since the last regular meeting. She then asked if anyone would be interested in putting their name forward.

Councillor Vanderburgh showed interest in the position and put his name forward for council to consider.

Resolution No. 214-18

Moved by: Kyle Vandertoorn, VP Student Life

Seconded by: Gordon McLaughlin, Community Relations Officer

That Council vote by show of hands to appoint Christopher Vanderburgh, Councillor, to the ASU Health and Safety Committee for the 2018/2019 academic year.

Resolution CARRIED

Council then voted and thereby appointed Councillor Vanderburgh to the ASU Healthy & Safety Committee.

9. **Reports to Council**

None

10. **Committee Reports and Minutes**

None

11. **Notice of Motions**

None

12. **New Business**

a) Tuition Consultation Agreement

This document is attached as Appendix A and is forming part of these minutes.

President Philp, provided a brief description of the Memorandum of Understanding (MOU) between the province of Nova Scotia and Nova Scotia universities, and the tuition increases Acadia experienced last year. He mentioned that this summer, he and VP Finance & Operations Craig worked with the Chief Financial Officer for Acadia to put together a newly proposed consultation agreement. The main theme is the recognition of students in the creation of and changes to tuition. He then went through the document with the rest of the SRC, and highlighted Sections 1,2, and 3. He stated that he hopes council will approve this consultation agreement form today, as it has already gone through the executive board.

VP Finance & Operations Craig, adds that it is very important for all SRC members to read and understand this document to hold the university accountable and ensure students are properly consulted.

President Philp, then went on to bring attention to the strength of this document.

Student Board of Governors Rep Chahine asked if there was an outline or update explaining where the extra 6% was allocated to. She mentioned that students thought it was being put toward repairs toward the university, or towards the Divinity College project.

President Philp mentioned that the Divinity College has an entirely separate budget and financial sector. He said there was about a \$500 increase for domestic students, and \$1000 for international students, as well as increases to student services.

Theology Senator Goldsmith asked if the university did not follow the consultation agreement, what would the consequences be.

President Philp responds that if they are signing on to it they would be agreeing to abide by it. As a result, there would be some form of enforcement that would hold them accountable. He also mentioned that it stated in the MOU that university have to consult students in the province of Nova Scotia.

Resolution No. 215-18

Moved by: Gordon McLaughlin, Community Relations Officer

Seconded by: Makenzie Branch, VP Academic & External

That Council vote by show of hands to approve and accept the Tuition Consultation Agreement as proposed.

Resolution CARRIED

Council then voted and thereby approved the Tuition Consultation Agreement as presented by President Philp.

b) ASU Statement of Autonomy..... (27)

President Philp prefaced the document. He goes on to say that this was an idea brought about by the general manager. There are items ahead of us that may threaten our autonomy as an organization. He then draws a distinction between the ASU and Acadia University. President Philp then goes on to say that he wants this document to be read at the introduction of every SRC meeting.

Resolution No. 216-18

Moved by: Alyssa Hall, Councillor

Seconded by: Kyle Vandertoorn, VP Student Life

That Council vote by show of hands to approve and accept the ASU Statement of Autonomy as proposed.

Resolution CARRIED

Council then voted and thereby approved and accepted the ASU Statement of Autonomy.

c) Memorandum of Understanding – with the Town of Wolfville, Acadia University, and the ASU (28-33)

President Philp states that this is an agreement that outlines our relationship with the Town of Wolfville and Acadia University, and what our mutual priorities are. It is really important for the ASU to be seen as an equal part representing students at the table with these two organizations. He then mentions that earlier today he met with the President of Acadia University and Mayor of Wolfville, and discussed how it can be operationalized. He then goes on to say that the spirit of this document is really positive. It is the first document of its kind in the province of Nova Scotia and it really makes clear what the priorities are of the Acadia Students' Union.

Student Board of Governors Chahine asks what kind of events they are referring to on page 29 when it mentions 'supplying \$10,000 annually to events that will be mutually beneficial.'

President Philp responds by mentioning that there will be money for the athletic complex, apple blossom, and times when there is a lot of tourist activity.

Councillor Vanderburgh asks for clarification on *Shared Goals Section 3(A)*.

President Philp mentions that it is mentioned to ensure there is no duplication of services between the Acadia Students' Union and the Town of Wolfville.

Community Relations Officer McLaughlin comments that in the original variations of the document the ASU was left out of it and brings to light the positive nature of having the ASU on there now.

Science Senator Jarvin, asks about *Shared Goals Section 6(d)*. She asked for clarification on how that process works.

**VP Student Life
Vandertoorn
left at 5:41PM**

President Philp responds by saying it is like having Safety and Security services off-campus. He says that there are different ideas proposed to explore this area, and there are elements that address community harmony on different levels.

**Arts Senator Winters
arrives at 5:43PM**

Councillor Vanderburgh states that this will open up a lot of opportunity for the Town of Wolfville to concern itself with off-campus living in a new and meaningful way, which he sees as being negative.

President Philp responds by saying that anything happening off-campus is not handled by the university nor the ASU, so he does not understand what other body would be responsible for this.

Councillor Vanderburgh then goes on to say that it should be either the ASU or the Town of Wolfville, without the collaborative approach.

President Philp then goes on to say that proper consultation and having a student at the table is very valuable in handling responsibilities of these issues. He also goes on to say that the ASU has great working relationships with representatives of the town.

Councillor Hall asks about voting on this document and whether the vote is to say that we agree on everything within the document, or if we are voting that we support the document.

President Philp clarifies the voting process to Councillor Hall. He then goes on to say that there is language in the document that is not necessarily affirmative, but that it is the beginning of a discussion i.e., exploring ways to promote community harmony. He then says that the vote is in regard to agreeing with the spirit of the document.

VP Academic & External Branch notes that without this document decisions would have been made without any student consultation at all. She stresses the value in the document that now students have a say for future years.

President Philp then goes on to say that the two bodies involved in this discussion were elected, and that there is real value in having elected officials at the table in these discussions to represent the students and the town.

Student Board of Governors Chahine, asks for clarification for if council is voting on the partnership or are voting on approving every specific section in the document. She then goes on to say that forming this partnership is a big step for the ASU.

Councillor Vanderburgh responds by saying that the agreement is unnecessarily ambiguous and that section 5 is absurdly long. He states that as much as it brings students to the table, his experiences at Acadia has not been one where he has felt very respected by the Town of Wolfville.

President Philp responds that the ASU does not want to sign onto a document that is too specific as it will not allow flexibility in the future.

Resolution No. 217-18

Moved by: George Philp, President

Seconded by: Jared Craig, VP Finance & Operations

That Council vote by show of hands to approve and accept the ASU Statement of Autonomy as proposed.

Resolution CARRIED

Council then voted and thereby approved and accepted the Memorandum of Understanding with the Town of Wolfville, Acadia University, and the ASU.

13. Announcements

Deputy Chair Shergold announces the update on the 2018 By-Election, and lists the candidates that have been nominated for each position.

President Philp announces that the new by-laws will be distributed to the SRC, and mentions the date of the next By-Law Revision meeting. He then says that when the By-laws are distributed, all members of the SRC are expected to read through them and communicate any questions that they may have. Those questions will be addressed at a less formal consultation session.

14. **Closed Session**

None

15. **Confirmatory Resolution**

Resolution No. 218-18

Moved by: Gabrielle Bailey, VP Events & Promotions

Seconded by: Katie Winters, Arts Senator

Whereas Subsection 4(b) of the A.S.U. Constitution, as amended, provides that the powers of the Acadia Students' Union are to be exercised by the Students' Representative Council; and

Whereas it is deemed expedient that the proceedings of the Students' Representative Council at this meeting be confirmed and adopted by resolution;

Therefore Be It Resolved That the Students' Representative Council of the Acadia Students' Union enacts as follows:

1. **That** the action of the Council at its meeting held on the 18th day of September, 2018 at 5:00 PM in respect to the recommendation contained in any reports and in respect to each motion, resolution and other action passed and taken by the Council at its said meeting is hereby adopted and confirmed;
2. **That** the Chairperson and the proper officers of the Union are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and to execute all documents as may be necessary in that behalf.

Resolution CARRIED

16. **Adjournment**

Resolution No. 219-18

Moved by: Dahlia Chahine, Student Board of Governors Rep

Seconded by: Gordon McLaughlin, Community Relations Officer

That the Regular Meeting of Council dated Tuesday, September 18th, 2018 be adjourned at 6:02PM.

Resolution CARRIED

Full Distribution: General Membership, the Chair's Office, President, VP Academic and External, VP Finance and Operations, VP Events and Promotions, VP Student Life, Student Board of Governors Representative, Arts Senator, Science Senator, Professional Studies Senator, Graduate Studies Senator, Theology Senator, Equity Officer, Community Relations Officer, Sustainability Officer, First Year Officer, Four (4) Councillors, Faculty Representative, Administration Representative, Acadia Board of Governors Representative

The agenda is made available outside the Chair's Office in Room 613 of the Old Students' Union

Building (OldSUB) and on the Union's Website at <http://theasu.ca/who-we-are/asu-documents/>.

Persons wishing to receive a print copy of any item on the agenda or the agenda itself by email, fax, or picked up by hand may request a copy by contacting the Chair's Office at asu.chairperson@acadiu.ca. The Agenda and Agenda items will be prepared in an accessible format upon request.

Appendix A

Acadia University Consultation Agreement

Between:

Acadia Students' Union (Students' Union)

And:

Acadia University (University)

WHEREAS the University is committed to being a student centric institution, one that values and respects the views of the student body and;

WHEREAS the University recognizes and values the importance of the student voice in decision making processes;

WHEREAS the Students' Union is recognized as the primary liaison between the student body and the University Administration and; **WHEREAS** both the University and the Students' Union are committed to responsible and informed consultation regarding the operations of the university;

It is hereby agreed that:

1. There will be student involvement in appropriate committees and other university forums.
2. Students will be consulted with regards to any addition or changes to tuition and fees.
3. The University and the Students' Union will respect, value and exemplify the following consultation principles:

Accountability and Transparency:

The commitment of the University and the Students' Union to the principles of Accountability and Transparency shall be demonstrated by:

- a) Providing adequate information to allow an informed response.
- b) Responding to information requests in a timely manner.
- c) Provision of information to ensure that tuition increases, fee increases and new fees are utilized for intended purposes.
- d) Regularly reviewing fees/relevant policies to ensure effectiveness and applicability.
- e) Ensuring that the University and the Students' Union are clear on what information is confidential and what information is able to be distributed.

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Mutual Respect:

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The commitment of the University and the Students' Union to the principle of Mutual Respect shall be demonstrated by:

- a) Adhering to established timelines.
- b) Cooperation for the good of Acadia throughout the consultation process.
- c) Efficient and effective resolution of any disagreements or disputes by means of a collaborative process.
- d) Presenting information in plain language.
- e) Clearly defining any necessary acronyms, explaining technical terms, and/or include a glossary of supporting terms.
- f) Offering genuine options:
 - I. Considering alternative plans where necessary.
 - II. Ensuring that alternatives provided throughout the process are realistic and achievable.

Inclusion:

The commitment of the University and the Students' Union to the principle of Inclusion shall be demonstrated by:

- a) Consulting a variety of students and campus stakeholders including Accessibility Services, the International Student Centre, the Aboriginal Student Advisor, Residence Life and other student services and student groups.
- b) Respecting and accommodating the diverse needs and priorities that exist within the student body.
- c) Employing varying methods of communication.

Process – Tuition, Fee Changes and Introduction of New Fees

4. The University and the Students' Union agree that the following process will be followed with respect to tuition, fee changes and introduction of new fees:

4.1 Changes to Tuition

- 1. All proposed tuition increases will be presented to the University Budget Advisory Committee.
- 2. The University Budget Advisory Committee shall adhere to the following consultation process:

Level 1: If the change in tuition is less than or equal to **3%** then:

- a) Presentation of the tuition increase together with the rationale for same to the University Budget Advisory Committee will be sufficient consultation, unless Level 1 b) and c) are requested by the student representative on the committee.
- b) The student representative on the committee will present the proposed tuition change together with the rationale for same to the Students' Union Executive Board.

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- c) The results of the vote of the Students' Union Executive Board on the proposed tuition change shall be communicated to the University Budget Advisory Committee.

Level 2: If the proposed tuition increase is greater than **3%**, but less than or equal to **5%** then:

- a) The University Administration shall provide the Students' Union President with a Report on Tuition Increase which shall include a detailed description of what the increased tuition will be used for and how the University will account of the use of the increased tuition funds.
- b) The Students' Union President shall present the proposed tuition change along with the Report on Tuition Increase to the Students' Union Representative Council (herein Council) for consideration.
- c) The University will conduct a minimum of two information sessions to inform students of proposed tuition and these information sessions will include a summary of the Report on Tuition Increase.
- d) The results of the vote of Council on the proposed tuition change shall be made known to the University Budget Advisory Committee and the Board of Governors prior to their voting on the tuition change.

Level 3: If the proposed tuition increase is greater than **5%** then:

- a) The University Administration shall provide the Students' Union President with a Report on Tuition Increase, which shall include a detailed description of what the tuition increase will be used for and how the University will account of the use of the increased fees.
- b) The Students' Union President shall present the proposed tuition change along with supporting information to the Council for consideration.
- c) At the discretion of the Council, a non-binding student plebiscite may be held regarding the tuition increase. The non-binding plebiscite shall be conducted in accordance with the Bylaws of the ASU.
- d) The results of either the vote of Council or the non-binding student plebiscite shall be communicated to and considered by the University Budget Advisory Committee and the Board of Governors prior to their voting on the tuition increase.
 - 3. If the proposed tuition changes impact only a portion of the student body including, but not limited to, out of province students and international students then the consultation process will be adjusted to ensure input is received from the impacted constituencies prior to approval of the tuition increases.
 - 4. If the University aims to restructure its tuition schedule from a program-based approach to a credit-based approach then all relevant information will be presented to the University Budget Advisory Committee. Given the varying impact that this change may have on individual programs, the University agrees that it will engage with the Students' Union to develop an appropriate consultation process with the student body.

4.2 Changes to Ancillary and Auxiliary Fees

- 1. All proposed ancillary or auxiliary fee increases will be presented to the University Budget Advisory Committee.
- 2. The University Budget Advisory Committee shall adhere to the following consultation process:

Level 1: If the proposed increase in ancillary or auxiliary fees that is less than or equal to **3%** then

- a) Presentation of the fee increase together with the rationale for same to the University Budget

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Committee will be sufficient consultation unless level 1 b) and c) are requested by the student

representative on the committee.

- b) The student representative on the committee will present the proposed tuition change together with the rationale for same to the Students' Union Executive Board.
- c) The results of the vote of the Students' Union Executive Board on the proposed tuition change shall be made known to the University Budget Advisory Committee.

Level 2: If the proposed increase in ancillary or auxiliary fees is greater than **3%** but less than or equal to **5%** then:

- a) The University Administration shall provide the Students' Union President with a Report on Fee Increase which shall include a detailed description of what the increased fee will be used for and how the University will account of the use of the increased fee.
- b) The Students' Union President shall present the proposed fee increase along with supporting information to Council for consideration.
- c) The results of the vote of council on the proposed fee change shall be communicated to the University Budget Advisory Committee and the Board of Governors prior to their voting on the proposed fee change.

Level 3: If the proposed increase in ancillary or auxiliary fees is greater than **5%** then:

- a) The University Administration shall provide the Students' Union President with a Report on Fee Increase which shall include a detailed description of what the increased fee or new fee will be used for and how the University will account of the use of the increased fees.
- b) The Students' Union President shall present the proposed fee change along with supporting information to the Council for consideration.
- c) At the discretion of the Council a non-binding student plebiscite may be held regarding the fee increase. The non-binding plebiscite shall be conducted in accordance with the Bylaws of the ASU.
- d) The results of either the vote of Council or the non-binding student plebiscite shall be communicated to and considered by the University Budget Advisory Committee and the Board of Governors prior to their voting on the fee increase.

3. If any of the proposed fee changes impact only a portion of the student body including, but not limited to, out of province students, international students and students living in on-campus residence then the consultation process outlined above in section 4.2.2 will be applied with such adjustment as is necessary to ensure input is received from the impacted constituencies prior to approval of the fee increases.

4.3 Introduction of New Fees

1. All proposed new fees will be presented to the University Budget Advisory Committee for consideration, consultation, and recommendation.

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2. The University Budget Advisory Committee shall adhere to the following consultation process:

If there is a planned introduction of a new fee then:

- a) The University Administration shall provide the Students' Union President with a Report on the Introduction of a New Fee which shall include a detailed description of what the new fee will be used for, the duration that the fee will be imposed and how the University will account of the use of the increased fees.
- b) The Students' Union President shall present the proposed new fee along with supporting information to the Council for consideration.
- c) At the discretion of the Council a student plebiscite may be run to seek approval for the new fee.
- d) The results of either the vote of Council or the student plebiscite shall be communicated to the University Budget Advisory Committee and the Board of Governors prior to their voting on the new fee. The plebiscite will follow the guidelines outlined in Appendix A.
- e) In any case where a non-binding student plebiscite returns a result that shows over 50% of the students are opposed to the proposed new fee, the University agrees that the plebiscite results will be a factor considered by the Board of Governors in its deliberation on the proposed new fee.
- f) In any case where a student plebiscite returns a result that shows that less than 50% of the students are opposed to the proposed new fee, the University agrees that the plebiscite results may be a factor considered by the Board of Governors in its deliberations on the proposed new fee.

3. If any of the new fee impact only a portion of the student body including, but not limited to, out of province students, international students and students living in on-campus residence then the consultation process outlined above in section 4.3.2 will be applied with such adjustment as is necessary to ensure input is received from the impacted constituencies prior to approval of the new fee.

4.4 Timeline for Fee Consultation

1. Whereas the consultation in regard to financial processes is more rigidly defined by a budgetary timeline of the University, the following timeline for all such financial consultation shall be followed for each fiscal year:

- a) December 31 - University Administration shall submit, in writing, to the Students' Union President any addition of fees or changes to existing tuition and fees provided that University Administration may request an extension of up to 14 days which shall not be unreasonably denied by the Students' Union President.
- b) February 15- The Students' Union President shall respond to University Administration based on the student consultation as outlined in this document provided that the Students' Union President may request an extension of up to 14 days which shall not be unreasonably denied by the University President.

4.5 Inflation Adjustment

1. In any year where the Nova Scotia Consumer Price Index All Items increases by greater than 3% the percentages contained in this agreement will be increased by a corresponding amount.

4.6 Review Mechanism

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1. This Consultation Agreement will be reviewed annually by both parties at the end of each budget cycle. Signed, this ____ day of _____ of the year _____.

_____ Dr. Peter Ricketts
President & Vice-Chancellor Acadia University

_____ George Philp

President/CEO
Acadia Students' Union

Appendix A: Student Plebiscite

1. Each plebiscite question will deal with only one issue.
2. Plebiscite must be held during the month of February, with results sent to the University Administration no later than February 15.
4. Any motion to place a question before the Students' Union through a plebiscite must be presented as a written motion and distributed to all Council members at a meeting of Council. The motion shall then be put on the agenda of the next Council meeting at which time it will be discussed and voted upon. If passed, the question will be put to the student membership during the following plebiscite period.
5. Council and University Administration must approve the wording of the plebiscite question no less than twenty-one (21) days prior to the beginning of the plebiscite vote.

Appendix B

ASU Statement of Autonomy (Draft) August 21, 2018

The Provincial Act to Incorporate Acadia Students' Union, assented to on March 22, 1967, recognizes this body as the official organization of the students of Acadia University. Acadia Students' Union is an autonomous and independent organization, separate and distinct from Acadia University, with the financial and legislative independence to make decisions, collect fees, and represent the membership. Our organization operates and manages the ASU Students' Centre, offers innovative and quality services, events, and activities and provides strong representation for, and communication to, the students of Acadia University.

Appendix C

MEMORANDUM OF UNDERSTANDING Between
TOWN OF WOLFVILLE hereinafter referred to as The Town
And
ACADIA UNIVERSITY hereinafter referred to as Acadia
And
ACADIA STUDENTS' UNION hereinafter referred to as the ASU

This Memorandum of Understanding (MOU) is made and entered into by and between The Town, Acadia, and the ASU. The entities listed above may collectively be referred to as the Parties to this MOU.

I. PURPOSE:

In late 2016, representatives from the Town and Acadia embarked on discussions to formalize and strengthen our mutual commitment to work together to ensure that our collective community is positioned to maximize opportunities. It was determined that the best path forward would be to develop a Partnership Agreement between the two institutions, alongside the ASU, to provide undertakings that the Parties could commit to over the next few years to achieve our mutual strategic goals.

Recognizing that we are stronger together than if working in isolation, the Town, Acadia and the ASU wish to transcend the traditional Town and Gown framework to deliver the most integrated university town model in Canada and to truly materialize on the goal of becoming a learning community. This Partnership Agreement Framework lays the foundation on how we will mobilize to ensure that we can best meet the needs of our community and respective institutions.

II. KEY PRINCIPLES:

The Parties have been guided by the following key principles in the development of this Partnership Agreement.

- ***Wolfville is only Wolfville with Acadia and Acadia is only Acadia with Wolfville.*** The Town and Acadia recognize that both entities are intrinsically intertwined. Both entities will live up to their full potentials of success with the support and partnership of the other.
- ***We must invest in each other through dedicated resources, funding and collaborative partnerships.*** The Town and Acadia believe that greater benefit will be achieved if each invests in the other's success.

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• *We have a joint responsibility to commit to a high standard of community livability for all residents of Wolfville.*

All residents of Wolfville deserve to live in a town that is attractive, safe, and where neighbours respect each other. In instances where this becomes jeopardized, the Town and Acadia will work together to address the issues, promptly and collaboratively.

• *We have a joint responsibility to ensure the success of all Acadia students.*

Acadia students gain experience and knowledge not only through Acadia's academic programs and on-campus experiences, but

by integrating as proud citizens of the Town of Wolfville. Their involvement as residents of Wolfville should be enriching and should contribute to the overall positive experience students have at Acadia.

III. SHARED GOALS:

(1) The Parties will communicate openly and frequently with each other, with students of Acadia, with permanent residents of the Town and with other key stakeholders. To these ends, the Parties will:

1. jointly develop and implement an integrated communications plan;
2. improve informal lines of communication between staff at both institutions by pairing a member of each management team with another to improve ongoing communication flow;
3. jointly leverage communication opportunities, such as the Grapevine, campus communication efforts and social media;
4. pair Town Councillors with Acadia Students' Union Councillors to facilitate and maintain shared experiences;
5. jointly host an annual forum to address any community concerns and inform the broader community on the successes and challenges of the previous year with respect to both institutions;
6. Town Council shall, no less frequently than once per calendar year, invite the President of Acadia and the President of the ASU to attend a Town Council meeting, for the purpose of advising the Town Council about events and issues at Acadia;
7. The Board of Governors of Acadia shall, no less frequently than once per year, invite the Mayor of the Town to attend a meeting of the Board of Governors for the purpose of advising the Board of Governors about events and issues in the Town;
8. The ASU shall, no less frequently than once per calendar year, invite the Mayor of the Town to attend a Student Council Meeting for the purpose of advising the ASU about issues and events in the Town;
9. Encourage and support staff of both organizations to get involved in each others' committees, projects and initiatives to improve communication and ensure direct feedback;

(2) The Parties will pursue and leverage joint economic development opportunities. To this end, the Parties will:

1. in conjunction with Destination Acadia, mutually pursue the hosting of events that provide economic development benefit to both the Town and Acadia with an intention of hosting no less than one such event per year;
2. explore the role of the Annapolis Valley Events and Sports Tourism Association (AVESTA) in the furthering of these goals;
3. support the efforts of the proposed Culinary Tourism Centre;
4. provide opportunities and resources for students wishing to open businesses in Wolfville after graduation;
5. continue to support the Wolfville Farmers Market, which is provided annual funding through the Town and building space through a partnership with Acadia;
6. support the efforts of the Town's annual signature events including but not limited to: Devour, Deep Roots and Valley Harvest Marathon;
7. support the efforts of Acadia's signature events including, but not limited to: Welcome Week, Homecoming, Cheaton Cup, Acadia Performing Arts Series, the ASU Craft Show and the Huggins Science Seminar;

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8. encourage linkages between the WBDC and students for business planning, research development and employment opportunities.

Further to this end, the Town will:

- a. provide \$10,000 annually to Acadia University to support the hosting of events that are of mutual benefit to both the Town and Acadia University through Destination Acadia

Further to this end, Acadia will:

- a. Provide research support to the culinary and wine sector through initiatives such as the Innovation Pavilion.

3. (3) Acadia and the Town will manage our facilities and infrastructure in a strategic manner. To this end Acadia and the Town will:
 1. pursue shared tenders to achieve economies of scale;
 2. provide to the other, on the provision of reasonable notice, access to meeting space when required and at no cost to the requesting party;
 3. work collaboratively on the parking management strategy currently under development;
 4. pursue energy initiatives together, including but not limited to, the installation of electric car stations and the increased use of Acadia's central heating plant;
 5. jointly plan for recreational amenities. Additionally, appropriate financial contributions will be provided by both institutions for recreational amenities that benefit both the Acadia population and residents of the Town. Acadia will ensure that its facilities remain open and available to residents of the Town on substantially the same basis as those facilities are available to members of the Acadia community;
 6. review all existing facilities agreements, both in written and verbal form, and update as required;
 7. remain active partners and provide leadership on the Valley Community Fibre Network;
 8. explore IT efficiencies and synergies for mutual benefit.

Further to this end the Town will:

9. address issues surrounding housing, parking, active transportation, open space/parks and general infrastructure into policies of the MPS in the University section;
10. provide \$15,000 annually to Acadia to support the summer and March break day camp programs delivered by Acadia. Should Acadia cease to provide summer and March break day camps on behalf of the Town, this funding from the Town to Acadia will cease;
11. provide up to \$35,000, based on a 50-50% cost sharing formula with Acadia, in 2018-19 to participate in a joint business planning exercise for the Acadia Athletic Complex. Once completed, Town Council will consider an appropriate ongoing annual contribution to the operations of the Acadia Athletic Complex.

Further to this end Acadia will:

12. Provide space at venues such as the Acadia Festival Theatre to community groups, such as Women in Wolfville and Fezziwig on a cost recovery basis;
13. Provide \$10,000 in 2018-19, and leverage any additional amount required to cost share with the Town on a 50-50% cost sharing basis, to participate in a joint business planning exercise for the Acadia Athletic Complex.

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4. (4) The Town will leverage the academic opportunities that Acadia provides. To assist the Town in this matter, Acadia will:
 1. encourage research opportunities for faculty and students that support community initiatives and challenges;
 2. encourage and celebrate student volunteerism and involvement throughout the community;
 3. together with the Town, promote the opportunity for community members to attend formal academic lectures free of charge;
 4. together with the Town, promote local co-op opportunities for students, including working for the Town;
 5. endeavour to provide (with the support of the Town), lectures in the community that benefit the community;
 6. encourage the community to utilize Acadia's students first for any research requirements;
 7. develop a list of subject matter experts within Acadia to improve the connection between Acadia's academic community and the Town of Wolfville
5. Further to this end the Town will:

a. continue to provide annual academic bursaries up to \$10,000 and \$500 to support the success of local Acadia students (5) The Parties will integrate their strategic planning to mutual benefit. To this end the Town will:

a. grant Acadia and the ASU an opportunity to provide meaningful feedback into the development of annual budget and operations plans. Acadia and the ASU will identify the appropriate office(s) to be engaged;

b. ensure Acadia and the ASU are consulted on bylaws and policies that impact the community

Further, to this end, Acadia will:

a. solicit and will accept meaningful input from the Town on Acadia's Campus Plan

Further, to this end the Town, Acadia, the ASU will:

1. solicit and accept, from the other, feedback about strategic planning;
2. invite representatives from the other party to sit on internal committees where the committee's work affects the other party, including Destination Acadia and Acadia 2025;
3. review their respective ownership of land, and consider land arrangements, sales and purchases where mutually beneficial to do so;
4. have staff meetings on issues affecting all parties;
5. explore the identification and measurement of key performance indicators to measure the effectiveness of this partnership

(6) The Parties will work together to promote community harmony. To this end, the Parties will:

1. develop and work together to implement a comprehensive community alcohol strategy;
2. designate and identify a single point of contact for community complaints;
3. explore creating a joint community liaison position, as a pilot project. The purpose of this position, once created, would be to address concerns and questions from the community about neighbourhood livability;
4. explore designating Residence Advisors (RA's) in off campus areas;
5. develop an off-campus living program for students and integrating this as a support service as part of student life;
6. communicate with landlords about their responsibilities and help landlords establish appropriate rental agreements for student housing;
7. continue to explore the use of the Non-Academic Judicial Process to address issues where appropriate;
8. develop, monitor and implement housing policies that support harmonious living on and off campus;

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Further, to this end, Acadia and the ASU will:

1. develop and implement a Student Code of Conduct to address on and off-campus issues through a judicial process;
2. establish policies and programs that enhance student sensitivity to their surrounding community;

Further, to this end the Town will:

1. arrange with Acadia and/or the ASU to have the Town's Compliance Officer maintain regular office hours on campus;
2. provide \$10,000 in 2018-19 to assist in the development of the Comprehensive Alcohol Strategy and consider on-going support thereafter.

IV. IMPLEMENTATION:

1. 1) The Parties will provide representatives to the Wolfville and Acadia Town and Gown Committee as follows:
 1. President and Vice-Chancellor of Acadia University;
 2. 1 additional member of the Board of Governors and/or Senate (2 year term);
 3. President of the Acadia Student Union;
 4. One member of the SRC
 5. Mayor of the Town of Wolfville;
 6. 1 additional member of the Town Council (2 year term);
 7. 1 member of the Wolfville community. Both the Town and Acadia will cause notice of this position and its subsequent vacancy to be advertised publicly. The member so chosen shall be selected by the other 6 Committee members.
2. 2) The Wolfville and Acadia Town and Gown Committee will be chaired by the Mayor of the Town of Wolfville and the President and Vice-Chancellor of Acadia University on an alternating annual basis. The Mayor of the Town of Wolfville will chair during the remainder of the 2018/19 fiscal year;
3. 3) The mandate of the Wolfville and Acadia Town and Gown Committee will be to serve as stewards of this Memorandum of Understanding and to promote the Shared Goals stated above;
4. 4) The Wolfville and Acadia Town and Gown Committee will meet on a semi-annual basis, or as required, in November and May of each year of this Agreement;
5. 5) A joint annual workplan will be submitted by Chief Administrative Officer (Town of Wolfville) and Vice President Finance & Administration (Acadia University) to the Wolfville and Acadia Town and Gown Committee for endorsement at the November meeting. This Workplan will be developed with feedback from:
 1. Key staff at both institutions through regular joint meetings of management staff;
 2. The Acadia Student Union through regular meetings with the ASU President and Executive Team
6. 6) Once endorsed by the Wolfville and Acadia Town and Gown Committee, the joint annual workplan will be submitted for review to Wolfville Town Council, ASU and the Acadia University Executive;
7. 7) Once approved, the joint annual workplan will be embedded into the Town's four-year Operations Plan and Acadia University's Annual Business Plan;
8. 8) The Chief Administrative Officer (Town of Wolfville), and Vice President Finance & Administration (Acadia University) will report on a semi-annual basis to the Wolfville and Acadia Town and Gown Committee on progress on the implementation of the annual joint workplan. Feedback and direction from the Wolfville and Acadia Town and Gown Committee will be provided if required. A summary of year-to-date accomplishments will be presented at the May meeting of the Wolfville and Acadia Town and Gown Committee;

V. LENGTH OF AGREEMENT

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The Parties anticipate that this MOU will remain in effect indefinitely.

A formal review of this MOU will be conducted every 4 years, with its first undertaken in the 2022/23 fiscal year to ensure that the shared goals and key principles are still relevant and current. Any changes as a result of these reviews may require an amending agreement by the Parties.

Any Party may withdraw from this MOU with one year written notice.

In witness whereof, the parties hereto have executed this MOU as of the last date written below:

JEFF CANTWELL, Mayor, Town of Wolfville

Erin Beaudin, CAO, Town of Wolfville

Peter Ricketts, President, Acadia University

Chris Callbeck, VP Finance & Administration & CFO, Acadia University

George Philp, President, Acadia Students' Union