



Acadia Students' Union
Students' Representative Council
Report to Council

Subject: Creation of an Alumni Engagement Committee (AEC) Report Number: 2017-11-16-02	Author: Oliver Jacob Title: Chairperson
	Date: November 16 th , 2017

Recommendations:

That Council strike an Alumni Engagement Committee with the terms of reference attached as Schedule A of this resolution.

Further That this resolution come into full force and effect immediately upon its passing thereof.

Background

Council passed the Alumni Mentorship Network proposal, as amended, at its October 31st, 2017 Regular Meeting of Council and directed the Chairperson to create a draft Terms of Reference for an Alumni Engagement Committee.

Discussion:

Attached as Schedule A of this report, the draft Terms of Reference for the Alumni Engagement Committee provide the legislative authority and description of the committee and its mandate. Overall the committee is charged with the maintenance of the Alumni Mentorship Network, but the Committee can also work on fostering positive relationships between alumni and current students as it sees fit.

Options

- a. Strike the Alumni Engagement Committee with the draft Terms of Reference
- b. Alter the draft Terms of Reference attached in any way
- c. Reject the Creation of an Alumni Engagement Committee

Policy Considerations:

None

Financial Considerations:

None

Meeting Dates:

None

Consultation:

None

Documents:

Schedule A – Draft Terms of Reference

**Report and Process Certified By
Chairperson:**

A handwritten signature in blue ink, enclosed in a black rectangular box. The signature is cursive and appears to be the name 'A. J. L.' or similar.

Schedule A
Draft Terms of Reference

(1) Mandate

- (a) The Alumni Engagement Committee will promote and facilitate the relationship between alumni and current students of Acadia University through the ongoing maintenance of the Alumni Mentorship Network, a project that seeks to connect current students and recent graduates with mentors in their field to provide professional advice and guidance.

(2) Goals

- (a) To promote a relationship between alumni and current students of Acadia University.
- (b) To facilitate the Alumni Mentorship Network program including, but not limited to, the review of applications from mentors/mentees, the assignment of mentees to an appropriate mentor, and the creation of a formalized application process.
- (c) To conduct an annual review of the Alumni Mentorship Network to solve any issues and ensure that the program remains beneficial to the Acadia community.
- (d) To fulfill any additional tasks as assigned by Council from time to time.

(3) Composition

- (a) The Alumni Engagement Committee shall be comprised of the following voting members;
 - I. Student Board of Governors Representative
 - II. Community Relations Officer
 - III. One additional Member of Council, as appointed by Council
 - IV. Two (2) Regular Union Members, selected by Council as outlined in the *Procedural Policy* as amended.
 - V. Building and Events Services Manager
- (b) The Alumni Engagement Committee may appoint any person as the committee may deem helpful in the exercise of its duties as a non-voting member.
- (c) The Alumni Engagement Committee shall elect a Chair and Vice-Chair at its first meeting.
- (d) Quorum for meetings of the Alumni Engagement Committee shall be at least 50% of voting members.

(4) Frequency of Meetings

- (a) The Committee shall meet bi-weekly or as needed.

(5) Term of Appointment

- (a) All members of the Alumni Engagement Committee shall be appointed to a term coinciding with the current term of Council, ending on April 31st, 2018.

(6) Mandatory Review

- (a) The Chairperson shall review the Alumni Engagement Committee and make a recommendation to Council regarding its continuance by the last meeting of the current term of Council.